|  |  |
| --- | --- |
| Business name |  |
| Opening dates |  |
| Opening times |  |
| Descriptive text (Up to 250 words) |
|  |
| Social media links |  |
| Website URL |  |
| Ticket booking links (If applicable) |  |
| Address |  |
| Postcode |  |
| Economic Impact evaluation (please indicate whether you are happy to take part) | Y/N |
| Your contact details |
| Name |  |
| E-mail |  |
| Phone |  |
| Mobile |  |

**Barnard Castle Christmas Festival**

**Website Listing Information**

|  |  |
| --- | --- |
| Please confirm at least one image is attached. Images must be jpeg format, landscape and over 1200 pixels wide (4 mega pixels) | Y/N |

|  |
| --- |
| In submitting these details I confirm I have read and agree to the terms and conditions on pages 2 and 3 |

**Terms and Conditions**

Here are our terms and conditions in a nutshell:

* All new Listings will be checked by the Bowes Museum before the Listing goes live on the Website. This is so we can check that links are working, and proof-read content for spelling & grammatical errors.
* We aim to approve all Listings within 48 hours of receipt, and often much sooner. If there are any problems with the Listing we will contact you on the email address that you provided
* It is your responsibility to update your Listing should any information change.
* We reserve the right to reject any Listings that we do not deem appropriate for the site.
* If you wish to cancel your listing at any time you must notify us in writing at info@barnardcastlechristmasfestival.co.uk

**Detailed Terms and Conditions**

By applying to be listed in the directory you agree to be bound by the following terms and conditions:

1. Definitions and Interpretation

In this Agreement the following terms shall have the following meanings:

“Content” means any text, graphics, images, audio, video, software, data compilations and any other form of information capable of being stored in a computer that appears on or forms part of this Website;

“Listing” means a directory listing posted on the Website by a User which shall provide details of that User’s business including, but not limited to, contact details;

“Listed Business” means any business which features in a Listing;

 “System” means any online communications infrastructure that the Bowes Museum makes available through the Website either now or in the future. This includes, but is not limited to, Listings, email addresses and online forms;

“User” / “Users”means any third party that accesses the Website and is not employed by the Bowes Museum and acting in the course of their employment;

“Website” means the website that you are currently using (http://www.barnardcastlechristmasfestival.co.uk) and any sub-domains of this site unless expressly excluded by their own terms and conditions.

2. Intellectual Property

2.1 All Content included on the Website, unless contained in Listings, including, but not limited to, text, graphics, logos, icons, images, sound clips, video clips, data compilations, page layout, underlying code and software is the property of the Bowes Museum, or our affiliates. By continuing to use the Website you acknowledge that such material is protected by applicable United Kingdom and International intellectual property and other laws.

2.2 You may not print, reproduce, copy, distribute, store or in any other fashion re-use Content from the Website unless given express written permission to do so by the Bowes Museum. Specifically you agree that:

2.2.1 You will not systematically copy Content from the Website with a view to creating or compiling any form of comprehensive collection, compilation, directory or database unless given express written permission to do so by the Bowes Museum;

3. Links to Other Websites

The Website may contain links to other sites including, but not limited to, those of Listed Businesses. Unless expressly stated, these sites are not under the control of the Bowes Museum or that of our affiliates. We assume no responsibility for the content of such Websites and disclaim liability for any and all forms of loss or damage arising out of the use of them. The inclusion of a link to another site on this Website does not imply any endorsement of the sites themselves or of those in control of them.

4. Listing on the Website

4.1 When submitting a Listing to the Website you should do so in accordance with the following rules:

4.2 You acknowledge that the Bowes Museum or any of its editors shall screen, approve (or reject), edit and/or remove any Listing submitted to the Website.

4.3 The Bowes Museum may edit or remove your Listing without prior consultation. You will be informed in writing of the reasons for any such alterations or removals.

4.4 In order to submit a Listing, you are required to submit certain personal details and/or business details. By continuing to use this Website you represent and warrant that:

4.4.1 any information you submit is accurate and truthful; and

4.4.2 you will keep this information accurate and up-to-date.

4.5 By submitting a Listing you warrant and represent that you are the author of that Listing or that you have acquired all of the appropriate rights and / or permissions to submit it. The Bowes Museum accepts no responsibility or liability for any infringement of third party rights by such Listings or Content.

4.6 The Bowes Museum will not be liable in any way or under any circumstances for any loss or damage that you may incur as a result of such Listings, nor for any errors or omissions in Listings. Use of and reliance upon Listings is entirely at your own risk.

5. Privacy

5.1 Use of the Website is also governed by our Cookie and Privacy Policy which is incorporated into these terms and conditions by this reference.

5.2 Save for the screening and approval of Listings, the Bowes Museum has neither control over, nor involvement in, any Listed Business and accepts no responsibility for any actions taken, or any goods or services provided, by any Listed Business.

5.3 Whilst every reasonable endeavour has been made to ensure that all information provided on this Website will be accurate and up to date, the Bowes Museum makes no warranty or representation that this is the case. We make no guarantee of any specific results from the use of our services.

6. Availability of the Website and Modifications

6.1 The Bowes Museum accepts no liability for any disruption or non-availability of the Website resulting from external causes including, but not limited to, ISP equipment failure, host equipment failure, communications network failure, power failure, natural events, acts of war or legal restrictions and censorship.

6.2 The Bowes Museum reserves the right to alter, suspend or discontinue any part (or the whole of) the Website including, but not limited to, the products and/or services available. These Terms and Conditions shall continue to apply to any modified version of the Website unless it is expressly stated otherwise.

If you have any questions about your listing you may contact us by email at info@barnardcastlechristmasfestival.co.uk